

## PROFESSIONAL DEVELOPMENT POINTS SYSTEM



### 2022

In 2016, Suzuki Music implemented a system for teachers' required professional development that allows more flexibility for teachers, acknowledges active involvement in the Association and recognises other relevant training and professional development.

The 2022 PD Points Cycle will commence on 1 January 2022 and conclude on 31 December 2022.

Teachers (including teachers in training) will need to acquire 100 points by the end of 2022 to be eligible for Teacher Certification for the following year. That is, completing 100 points during 2022 will give a teacher certification for 2022.

A minimum of 60 points of specific Suzuki PD from Table A will be required (including 30 points of instrument specific PD per different discipline taught (or 10 points for a second closely related discipline ie violin/viola, flute/recorder, piano/organ) and the remaining 40 points can be made up of a variety of activities including:

- More Suzuki PD from Table A (instrument specific or general all instruments pd)
- Other relevant non-Suzuki study or PD from Table C
- Self-directed learning (reading Suzuki texts etc) from Table A
- Undertaking a higher level of Suzuki training from Table A
- Observation of lessons from Table D
- Teachers undertaking individual lessons to further develop their own playing ability from Table D
- Specific contributions to Suzuki Committees and events (including online events) from Table B

The PD Points system applies to all teachers (including teacher trainers) and teachers in training.

#### WHAT DOES IT MEAN TO BE A CERTIFIED SUZUKI TEACHER?

Teachers who are certified are eligible for inclusion on the published Suzuki Teachers list (Approved trainee status or accredited) and to enter students for Graduation (subject to accreditation, membership and additional requirements being met).

Please note that certification of a teacher is separate to accreditation (when a teacher completes a Primary, Intermediate or Advanced level). This means that a teacher who does not meet the certification criteria for a given year does not lose the accreditation level they have already attained.

#### PD POINTS REQUIREMENT

Every Suzuki Teacher and Teacher Trainee must complete 60 points from Table A in the calendar year, of which at least 30 points must be instrument specific per discipline taught. Teachers who have commenced or completed training in a second closely related instrument need to complete at least 10 Table A points specific to their second instrument (eg piano 30 points and organ 10 points; violin 30 points and viola 10 points; flute 30 points and recorder 10 points).

The remaining 40 points may be completed from any table – Table A to Table D.

As points are awarded for completion of Accreditation Courses (Primary, Intermediate and Advanced), as well as for attendance at lectures and tutorials, points cannot be accrued in isolation for any activity that is a requirement of an Accreditation Course (eg Primary Course volunteering, Lesson Observation, Required Private lessons etc). For example, if a teacher is using observation of lessons towards their course assessments, they cannot also claim PD points for observation of those lessons.

Points cannot be accrued for any activities for which you have received payment.

## **IMPLEMENTATION AND ADMINISTRATION OF PD POINTS SYSTEM**

The PD Requirements information includes:

- PD Requirements chart with full details
- PDF or word document version of the Record Chart for Teachers' record keeping
- Application form for items requiring prior approval from PD committee
- Application for Special Consideration of non-completion of PD points

Please see Tables A - D below for record keeping requirements and points for different activities.

**A copy of the Record Chart should be submitted to the Suzuki Music office electronically at the end of each term, so points earned may be added to a teacher's record.** Please do not submit points more than once per term. A reminder email will be sent to teachers when forms are due.

Attendance rolls will be kept by Suzuki Music at all official Suzuki PD events held in Victoria. Points will be added to our database using the attendance rolls but should also be added to your own record chart.

For all other activities (including assistance at student events – including online events) please record the details on your PD Points Record Sheet and submit the record sheet to Suzuki Music by the due dates listed on the record chart.

It is the teacher's responsibility to keep all relevant records on the sheet provided together with other documentation (receipts, reports etc) as listed on tables A – D. Please note for **all activities in Table C**, teachers are required to submit proof of successful completion to the Suzuki Music office.

Teachers will receive an email from the Suzuki Office twice per year with:

- Membership Number
- Current Points to date as recorded in our database – this will include points that you have completed at official Suzuki PD sessions in Victoria and any points you have advised on submission of your PD points record sheet.

There will be random audits of PD Record charts at the end of each calendar year.

### **WHAT HAPPENS IF THE PD REQUIREMENT IS NOT COMPLETED BY THE END OF THE YEAR?**

If a teacher has not completed 100 points at the end of the year ie. if a teacher has 70 points, they would lose certification at the start of the following year.

If exceptional circumstances have stopped a teacher from completing 100 points in the year, an application for special consideration can be submitted to the Professional Development committee for consideration by 30 October.

**TABLE A: Core Suzuki Professional Development –****AT LEAST 60 POINTS MUST BE COMPLETED FROM THIS TABLE WITH AT LEAST 30 POINTS PER INSTRUMENT (OR 10 points for a closely related second instrument)**

Category	Activity	Points	Comments
Accreditation Courses  (based on 100% attendance)  (Intermediate and Advanced training undertaken over more than 1 year will attract pro-rata points based on attendance)	Primary Course – 1 <sup>st</sup> year of Primary Course (Lectures and Tutorials)	100	
	Primary Course - Lecture Series Only	40	
	Primary Course - Tutorial Series Only	60	
	Primary Course – 2 <sup>nd</sup> year tutorials (reunion tutorials)	60	
	Baby and Toddler Music Part A	35	
	Baby and Toddler Music Part B	25	
	Intermediate Course - Full Lecture Course	40	(10 points per lecture)
	Intermediate Course - Full Tutorial Course	60	
	Advanced Course	80	
	Completing Suzuki Accreditation level at Primary, Intermediate or Advanced Level (excluding Viola Primary accreditation)	40	
	Completing Suzuki Accreditation level at Primary level – Viola	20	
	Suzuki Training Course undertaken internationally (ie the teacher has travelled overseas to undertake the course)	Up to 75	To be confirmed on an individual basis by the PD Committee
	Other Suzuki certified courses (eg viola conversion course)	On Appl.	To be confirmed on an individual basis by the PD Committee
Official Suzuki PD sessions	Suzuki Teachers' Symposium: An Online Global Exchange (run by Suzuki Music Victoria)	25 points per day	80 Points if enrolled for 3 days. Max 80 points per teacher.
	Suzuki PD - Instrument Specific	10/hour	
	Suzuki PD - All Instrument (non-instrument specific)	10/hour	
	Suzuki PD - International or Interstate Suzuki Festival/Conference PD Sessions	10/hour	Max. 60 Points per event
Graduation Auditor Training	Work with Teacher Trainer or Experienced auditor to learn to become a Graduation Auditor	30	Lifetime limit of once per instrument taught
Regional Teachers	Travel to a Victorian Suzuki PD event more than 60km from your residential address	10	Max. 20 points; points may not be included as instrument specific points
Self-Directed Suzuki PD (for general Table A points only)	Read/watch an approved (Appendix B) Suzuki Book/DVD about Suzuki Philosophy or teaching of your instrument and write a 500 word summary/comment	10	Max. 20 points. Keep own records on PD Points record sheet which should be submitted once per term to Suzuki Music; may not be included as instrument specific points

<p>Non trainer presenting Suzuki PD at a Suzuki PD session</p>	<p>If teacher is paid they can claim 10 points per hour (up to the duration of their presentation) for preparation. Eg, a teacher is asked to present a 1 hour session and is paid for that, so they can claim 10 points of preparation time.</p>	<p>10/hour to maximum time of presentation</p>	<p>Max. 20 points per year</p>
	<p>If teacher is unpaid they can claim 10 points per hour for presenting the session plus 10 points per hour (up to duration of the presentation) for preparation <b>except</b> where it is a requirement of a bursary received from Suzuki Music, and then no points can be claimed.</p>	<p>20/hour to maximum time of presentation</p>	<p>Max. 40 points per year</p>

TABLE B: Involvement in Suzuki Music Activities			
Category	Activity	Points	Comments
Suzuki Committees - *Total Maximum points of 30 per year for all Committee Memberships combined.	President of Suzuki Music	40	
	Teacher Vice-President	20	
	Member of Suzuki Music Council	10	
	Member of Suzuki Music Council Sub-Committee* (GAC, Strategic Planning, Website, Festival, Piano Executive Committee etc)	10	
	Sole Convenor of Instrument Committee*	20	
	Co-Convenor of Instrument Committee*	15	
	Director of Professional Development	20	
	Member of PD Committee*	10	
	Member of Instrument Committee*	10	
	Teacher Trainer	40	
	Director of Instrument Teacher Training	10	
Assistance at Suzuki Music Calendar Events (online or in person) - <b>Total maximum points of 30 per year for all Convening or assistance at events combined.</b>	Convenor of Full Day Event (Student Concerts, Graduations, Workshop, PD Event etc). The convenor must attend the entire duration of the event (or their portion if the convening has been shared). Assistance at events points and Attendance at all concerts points (see below) may also be claimed by Convenors of Events.	20/event	Must complete the convenor report sheet and submit to office within two weeks of the event plus keep own records on PD Points record sheet and send copy to office once per term.
	Convenor of Single Concert	10/concert to max. 20/event	
	Assistance at Event – only ONE assistance claim can be made per event day.		Keep own records on PD Points record sheet and send copy to office once per term. Only one claim may be made per event.
	Student Concerts – Compering or Hosting or Piano Foot stooling	10/event	
	<b>OR</b> Student Event – Tuning, Door, Set up/Pack up, Co-Host or Concert Programming, COVID certificate checking etc	5/event	
	Attendance at <u>all concerts</u> that your students are enrolled in at one official Suzuki concert event day. This can be claimed in addition to the points above.	5/event	Keep own records on PD points record sheet and send copy to office once per term; event convenor to verify by submitting teacher attendance list. One claim per event.
Billet an official Guest Teacher invited by Suzuki Music for a Suzuki Music event.	20/event	One claim per event.	

<b>TABLE C: Completion of Non-Suzuki Courses *Proof of Completion to be submitted to Suzuki Music before points can be awarded</b>			
<b>Category</b>	<b>Activity</b>	<b>Points</b>	<b>Comments</b>
Additional Qualifications - Awarded for the year of completion.	A.Mus.A AMEB Qualification	40	
	L.Mus.A AMEB Qualification	40	
	Orff Schulwerk Course - Level 1, 2, 3 or 4	20/level	
	Kodaly Course - Level 1, 2 or 3	20/level	
	Dalcroze Courses - Level 1, 2, 3 or 4	20/level	
	University Diploma - Music	30	
	University Diploma - Education	30	
	Bachelor of Music	40	
	Master of Music	40	
	Bachelor of Education	40	
	Master of Education	40	
	PhD in Education or Music	10/year	Awarded per year during study period

<b>TABLE D: Other Activities &amp; Undertakings - Records to be kept on PD Points Record Sheet and copy sent to office once per term.</b>			
<b>Category</b>	<b>Activity</b>	<b>Points</b>	<b>Comments</b>
Research and Publications (must be of benefit and available to Suzuki Teachers and Students) - Points awarded at discretion of PD committee	Write and publish a book	30	
	Write and publish materials	Up to 20	
	Research Project - individual	20/project	Max. 40 points
	Research Project - as part of a group	10/project	Max. 20 points
	Published article for Suzuki Notes or other Suzuki association newsletter or journal	10/article	Max. 20 points
	Review a Published book/DVD/concert for Suzuki Notes	10/article	Max. 20 points
	Published article about Suzuki for a non-Suzuki magazine or journal. Must be submitted to PD committee for approval prior to publication	10/article	Max. 20 points
Observation of Suzuki lessons	Suzuki Lessons or Masterclasses given by Accredited Suzuki Teachers	5/hour	Max. 30 points. Notes to be kept on what was observed, dates and times of lessons etc
Instrumental Lessons	1-hour lesson with a Suzuki Teacher Trainer or teacher approved by the Director of Teacher Training for the instrument	5/hour	Max. 20 points. Teacher to keep notes of lesson and repertoire covered
Teaching Consultation	1-hour consultation with a Teacher Trainer for feedback on Teaching	5/hour	Max. 10 points. Teacher to pay Trainer for the consultation.

Suzuki in the Community	Event promoting Suzuki in the Community	15/event	Max. 30 points
	Give a presentation on Suzuki Music to a Tertiary Institution, School or Community Group	15/event	Max. 30 points
	Presentation of a paper about Suzuki Method at a non-Suzuki conference	15/event	Max. 30 points
Approval from PD committee to be obtained on a case-by-case basis prior to the event taking place. For points to be awarded, no payment must be being made to the teacher			
PD Sessions given by other approved organizations Refer to Appendix A for approved organizations. Approval for further organisations must be granted by the PD Committee prior to the event	Half-day PD session (2 - 3 hours)	10	To a combined maximum of 30 points per year. Teachers to keep receipts and brief notes on each session attended.
	Whole-day PD Workshop (5 - 6 hours)	20	
	Two-day PD Workshop (10 hours +)	30	
Observation of non-Suzuki masterclasses	Non-Suzuki Masterclasses conducted by University level teacher. Prior approval by the Director of PD of that instrument is required.	5/hour	Max of 20 points per cycle. Teacher to keep notes on lessons observed; online masterclasses may be viewed
Instrumental Lessons for a Teacher	1-hour lesson with a non-Suzuki University level teacher approved by the Director of Teacher Training for the instrument	5/hour	Max of 20 points per cycle. Teacher to keep notes of lesson and repertoire covered
Attendance at Concerts	Attendance at a Professional Classical Music concert (includes opera, musicals and ballet)	5/concert	Max of 20 points per cycle. Teacher to keep Ticket/Receipt and a short review of the concert
Performance in voluntary community orchestras	Participate in a voluntary capacity in a community orchestra public performance of an orchestra	10/public performance	Max of 20 points per cycle. Teacher to keep a copy of the relevant page or pages of the programme as proof.
Presenting a solo recital (unpaid)	Present a solo recital to the public	20/public performance	Max of 20 points per year

## APPENDIX A – Approved Organisations offering Professional Development that can be used for Table D PD.

PD offered by Schools

ABC Colour Strings  
Association of Music Education (aMuse)  
Australasian Piano Pedagogy Conference (APPC)  
Australian Music Examinations Board (AMEB)  
Australian National Association of Teachers of Singing (ANATS)  
Australian School of Performing Arts (ASPA)  
Australian Society for Music Education (ASME)  
Australian Strings Association (AUSTA)  
Bernie's Music Land  
Dalcrose Australia  
Keys of Life  
Kodaly Music Education Institute of Australia (KMEIA)  
Laussade Studio PD Workshops  
Music Works Magic  
Pat's Music  
School for F. M. Alexander Studies, Melbourne  
Victorian Flute Guild  
Victorian Music Teachers Association (VMTA)  
Victorian Orff Schulwerk Association

Other organisations not on this list to be approved by the Suzuki PD Committee upon request.

## APPENDIX B – Texts about Suzuki Method and Teaching

### 1. Directly relating to the Suzuki Approach

Barlowe, A. (1992). *Happy Listening Guide*. Summy-Birchard Co.  
Bauman, S. (1994). *In Search of the Japanese Spirit in Talent Education* Secaucus, New Jersey: Summy-Birchard  
Behrend, L. (1998). *The Suzuki Approach*. Summy-Birchard Music.  
Bigler, C & Lloyd-Watts, V. (1979). *Studying Suzuki Piano: More than Music*, Summy-Birchard Co.  
Cannon, J. (2002). *Diamond in the Sky*. Summy-Birchard Co.  
Colquhoun, F. (1999). *What the Students Taught the Teacher*. Summy-Birchard Co.  
Comeau, G. (1988). *10 Teachers Viewpoints on Suzuki Piano*.  
Craig Powell, M. (1988). *Focus on Suzuki Piano*. Summy-Birchard Co.  
Garson, A. (2001). *Suzuki Twinkles – An Intimate Portrait*. Summy-Birchard.  
Goodner, CE. (2017). *Beyond the Music Lesson – Habits of Successful Suzuki Families*. Brookside Suzuki Strings, LLC.  
Grilli, S. (1987) *Preschool in the Suzuki Spirit*. Japan: Harcourt Brace Jovanovich  
Hermann, E. (1981) *Shinichi Suzuki – The Man and His Philosophy*, Summy-Birchard Co.  
Honda, M. (1976) *Suzuki Changed My Life*, Summy-Birchard Co.  
Honda, M. (2002). *The Vehicle of Music*. Summy-Birchard Co.  
Kataoka, H. (1988). *My Thoughts on Piano Technique*. Summy-Birchard Co.  
Kataoka, H. (1993). *Sensibility in Education* Salt Lake City: Piano Basics Inc.  
Kataoka, H. (1985). *Thoughts on the Suzuki Piano School*. Summy-Birchard Co.  
Kempton, S. (1991). *Between Parent and Teacher* Ann Arbor: Shar Publications  
Kempton, S. (2003). *How Muscles Learn – Teaching the Violin with the Body in Mind*, Alfred Publishing  
Kreitman, E. (1998). *Teaching from the Balance Point: A Guide for Suzuki Parents, Teachers and Students* Western Springs School of Talent Education, Illinois  
Landers, R. (1995). *Talent Education of Shinichi Suzuki – An analysis* Princeton, NJ: Daniel Press  
McCall, C. (1993). *Group Lessons for Suzuki Violin and Viola*, Summy-Birchard Co.  
Mills, E. (ed) (1973). *The Suzuki Concept* Berkeley: Diablo Press  
Morris, C. (1984). *A Suzuki Parent's Diary* Warner Bros. Pub. Inc.  
Sheil, ML. (1985) *Eye before Ear or Ear before Eye?* Coogee: STEAA (NSW)  
Shepherd, L. (2012) *Memories of Dr Shinichi Suzuki – Son of His Environment*, Brisbane: Glass House Books  
Slone, K. (1985) *They're Rarely Too Young And Never Too Old "To Twinkle"*, Shar Products Company



Starr, W. & C. (1983). *To Learn with Love* Knoxville, Tennessee: Kingston Ellis Press  
 Starr, W. (1976) *The Suzuki Violinist*. Summy-Birchard Co.  
 Suzuki, S. (1969). *Ability Development from Age Zero*, Athens, Ohio: Ability Development Associates  
 Suzuki, S. (1986). *Man and Talent: Search into the Unknown* Ann Arbor, . Michigan: Shar Products Co.  
 Suzuki, S. (1993). *How to Teach Suzuki Piano*. Summy-Birchard Co.  
 Suzuki, S. (1969). *Nurtured by Love* Melbourne: Centre Publications  
 Suzuki, S. (1998). *Shinichi Suzuki: His Speeches and Essays*, Summy-Birchard Co.  
 Suzuki, S. (1982). *Where Love is Deep* Indiana: World Press  
 Suzuki, S. (1996). *Young Children's Talent Education & its Method*, Summy-Birchard Co.  
 Suzuki, W. (1987). *My Life with Suzuki* Athens, Ohio: Senzay  
 Tanaka, S. (2002). *Everything Depends on How We Raise Them*. Summy-Birchard Co.  
 Thornton, A. (1983). *Parents' Guide to the Suzuki Method* Omnibus Press  
 Timmerman, C. (1987). *Journey down the Kreisler Highway* Memphis, Tennessee: Ivory Palaces Music Publishing  
 Warby, Sheila (2002) *With Love in my heart and a Twinkle in my ear* Sydney: Southwood Press  
 Wickes, L. (1982) *The Genius of Simplicity*, Princeton, New Jersey: Birch Tree Group

## 2. Other

Auer, L. (1980). *Violin Playing – As I Teach It*, New York: Dover Publications Inc.  
 Choksy, L. (1981). *The Kodaly Context* Englewood Cliffs, NJ: Prentice-Hall, Inc.  
 Griffin, M. (2017). *Children and Learning: Learning Strategies for Musical Success*. Music Education World  
 Havas, K. Stage Fright, with Special Reference to Violin Playing. Bosworth  
 Langer, S. (1963) *Feeling and Form* London: Routledge & Kegan  
 Langer, S (1967) *An Essay on Human Feeling* Baltimore: Johns Hopkins Press  
 Mackie, V. (2002) *Just Play Naturally – An Account of her Cello Study with Pablo Casals in the 1950s and Her Discovery of the Resonance Between His Teaching and the Principles of the Alexander Technique*, Duende Editions  
 Markevitch, D. (1984). *Cello Story*. Summy-Birchard Music.  
 Martens, FH (ed.) *Interviews with Heifetz, Auer, Kreisler and others*, Dover Publications Inc.  
 Mehl, M. (2014) *Not By Love Alone – The Violin in Japan, 1850 – 2010*, Copenhagen: The Sound Book Press  
 Menuhin, Y & Primrose, W. *Violin and Viola*, London: Kahn and Averill  
 Murphy, F. (revised 2021) [violinbowtechnique.com](http://violinbowtechnique.com)  
 Primrose, W. *Walk on the North Side – Memoirs of a Violist*, Brigham Young University Press  
 Reimer, B. (1989) *A Philosophy of Music Education* (2<sup>nd</sup> ed.) Englewood Cliffs: Prentice Hall  
 Sicher, S (1997, 2000) *Basics – 300 Exercises and Practice Routines for the Violin*, Edition Peters  
 Small, C (1977) *Music. Society. Education*, London: John Calder  
 Sprunger, E. (2005). *Helping Parents Practice: Ideas for Making it Easier*. Missouri: YES Publications.  
 Swanwick, K. (1981) *A Basis for Music Education*, NFER-Nelson  
 Witkin, R. W. (1974) *The Intelligence of Feeling* London: Heinemann

Approval for Further Texts can be requested from the PD Committee using the appropriate form in the PD Points Pack.